



CHAWTON PARISH COUNCIL

MEETING MINUTES

Meeting on Tuesday 17th January 2023
7pm The Learning Centre J A House

1	Present/Apologies
1.1	Present: Jason Simper, Ilena Allsopp, Mandi Sowik (Clerk), Malcolm Williamson, Phillip Pascoe (Chair)
1.2	Apologies: Jenny Perring, Laura Dadswell, Jayne Whittock
2.	Public Attendance
2.1	Introductions by the Public gallery of attendance and declared interests: Ian Robertson
3.	Minutes of last Meeting
	Previously approved and signed as a true and correct record by the Chair
4.	Updates
4.1	Update from the District Councillor(s)
4.2	Update from the Chairman
4.3	Update from the Clerk
5.	Planning and Development*
	Response to the proposed Alton Infrastructure Delivery Plan – The Clerk will check that a response is required from Chawton as the village lies mainly in the SDNP and therefore the plan may not apply.
	No Planning applications received.
	*-The Parish Council can make observations regarding the Parish as a whole and comment on applications made but there is no guarantee that these comments will impact the ultimate decision.
6.	General Activity
6.1	Statement regarding memorials in the village recreation area – to be drafted and agreed at the February Meeting.
6.2	– A single bollard will be installed at the entrance to the park opposite the school, this will be collapsible, and keys will be held by various individuals.
6.3	– AONB – The Council have added their support to this campaign.
6.4	– County Council’s community funded initiative (CFI) funding for CFI schemes early next year – the Council have expressed an interest and will wait for HCC to submit their bid.
6.5	– Tree works phase 3 – quote received from Itchen Valley has been approved and the Clerk will ask Callum to cut the hedge between the two car parks as an extra.
6.6	– Flood works Lavant Area – A meeting will be arranged with Katie Childs from CH regarding riparian duties.
6.7	– Plans for Coronation of King Charles – Saturday 6th May 2023 – a sub-committee with members of the council and village will be formed, if you would like to be involved contact the Clerk, a decision on how to commemorate to be made, Prowtings have offered use of their lawn for a similar event to the Platinum Jubilee, or a street party could be organised. The village hall will be booked.
7.	Financial Review
	To review and approve any spending and payments/requests for funding (Itemised in Appendix 2) Salary and overtime for the Clerk, ID Verde Bin collection, Wildly Upbeat – lectern prints

8. AOB.

The Council discussed making the Bus Stop a No Smoking area, there is also a leak in the shelter and the Clerk will speak to J A House Museum as the shelter adjoins their property.

The Council will write to a member of the Terrace who continues to park a lorry in the spaces reserved for coaches. A coach was forced to park on the road recently when the space was occupied by a lorry.

The Council will focus on car park cleaning up this car park once the situation with the lease has been resolved.

Members of the public may make representations, answer questions and give evidence at a meeting in respect to items on the agenda.

The period of time designated for public participation at a meeting shall not exceed 10 minutes and a member of the public shall not speak for more than 3 minutes unless directed by the Chairman of the meeting.

Please inform the Clerk at least three days prior to the meeting providing any relevant paperwork for the Council if you wish to participate during this session.

The Council undertakes to listen to the speaker and may ask questions of clarification they are not required to answer questions raised during the same session

Meeting closed at 20:16
Next meeting Wednesday 15th February 2023

For further information contact the Clerk on 01420 83440 or 07739 394743

Signed by the Chairman

Dated



APPENDIX 2 - The following payments were approved at the January Parish meeting.

Payments to be authorised at the meeting held on 17th January 2023

April Payments to Authorised					
No	For	Invoice No	Item/purpose	Amount	Method of Payment
1	Mandi Sowik		Salary Overtime December 9 hours	£300.00 £135.00	BACS 1
2	Wildly Upbeat		Lectern map prints	£7.50	BACS 2
3	ID Verde		Bin collection	£925.34	BACS 3
4					
5					
6					
7					
8					
9					
10					
				Total:	£1367.84

Notes:

Philip Pascoe – PP Paul Schofield - PS
Jason Simper – JS Jayne Whittock - JW
Jenny Perring – JP Ilena Allsopp - IA
Malcolm Williamson – MW
Mandi Sowik – MS